



## EMPLOYMENT APPLICATION

Please answer all questions clearly, completely and accurately

Name (last) \_\_\_\_\_ (First) \_\_\_\_\_ (Mi) \_\_\_\_\_

Present address \_\_\_\_\_  
 \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_ Cell Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address \_\_\_\_\_

If you are under 18 years of age, can you furnish a work permit? \_\_\_\_\_

Employment position desired \_\_\_\_\_

Salary desired \_\_\_\_\_ Date you can start \_\_\_\_\_ Currently employed? \_\_\_\_\_

**Circle availability:** Full time Part time **Circle Availability:** Days Nights Open

Place **yes** in the grid below to indicate the shifts you **can** work and **no** on the shifts you **cannot** work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Day							
Night							

<i>Education</i>	<i>School/Name/Location</i>	<i>Highest Grade</i>	<i>Subjects</i>
High School			
College			
Trade School			

## WORK HISTORY

Please list most recent job first

MONTH/YEAR	NAME/LOCATION OF EMPLOYER	POSITION	BEGINNING SALARY/ENDING SALARY	REFERENCE NAME AND PHONE #
FROM:				
TO:				

Reason for Leaving: \_\_\_\_\_

MONTH/YEAR	NAME/LOCATION OF EMPLOYER	POSITION	BEGINNING SALARY/ENDING SALARY	REFERENCE NAME AND PHONE #
FROM:				
TO:				

Reason for Leaving: \_\_\_\_\_

MONTH/YEAR	NAME/LOCATION OF EMPLOYER	POSITION	BEGINNING SALARY/ENDING SALARY	REFERENCE NAME AND PHONE #
FROM:				
TO:				

Reason for Leaving: \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_\_\_ (Proof of eligibility will be required if employed)

Have you ever been convicted of a felony in the last 5 years? If yes, please explain. \_\_\_\_\_

What foreign language can you fluently speak? \_\_\_\_\_

How were you referred to NWCo? \_\_\_\_\_

In case of emergency, contact: Name \_\_\_\_\_ Phone: \_\_\_\_\_

I verify that the information on this application is true and complete and it is understood and agreed that any misrepresentation or falsification of these facts will be sufficient grounds for dismissal if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice, and that no representative of the Employer had the authority to make any assurance to the contrary.

I authorize the Employer to investigate all references and secure additional job-related information. I release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

The employer is an equal opportunity employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's decision for employment on a basis prohibited by local, state or federal law.

This application is current for only sixty days. At the conclusion of this time, if I have not heard from the Employer and still want to be considered for employment, it will be necessary for me to fill out a new application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_